

**CONTRACT FOR THE 23rd AKRON MATURE WORKERS' JOB & CAREER FAIR 2013**

It is hereby agreed that the undersigned (hereinafter referred to as "Participant") shall participate in the **Mature Workers' Job Fair** (hereinafter referred to as "Sponsor") on **Thursday, April 11, 2013** at

**The Hilton Akron/Fairlawn, 3180 West Market Street, Akron, Ohio**

Companies not currently hiring that still wish to participate may do so by becoming Co-sponsors of the event. This allows participation without the need for staffing a booth and includes special benefits as listed below. Upon acceptance of this contract by the Sponsor, the Participant agrees to the following:

**The following fees apply to the event opportunities as described below:**

- Exhibitor - BOOTH ONLY** \$335.00 per booth space. Booth fee includes table, table cover and 2 chairs, and listing in the event program. (Be sure to list your job openings in the spaces provided below.)  
I want \_\_\_ booth spaces @\$335.00 I need an electric outlet. YES  NO  (subject to availability)
- Co-Sponsor and Exhibitor-** \$700.00 Includes a BOOTH and logo on promotional material, inclusion in ads, link on our website and Facebook, and a free business card ad in the event program.
- Co-Sponsor Only - DOES NOT INCLUDE BOOTH** \$450.00 Includes: inclusion in advertising, logo on promotional material, logo on our website and Facebook. Exhibitor to supply logo to marketing department no later than March 1, 2013.
- Advertiser - \$75.00** One business card sized ad in event program (camera ready art - no layout)  
Note to exhibitors: Business card ads are not included in the booth fee.

**Note: Payment due before March 1, 2013 to ensure inclusion in promotional material. All fees payable to Mature Services, Inc. prior to the date of the event.**

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Participant and his/her successors or assignees agree to hold harmless from liability from any claim or right for damages, reimbursements or indemnity because of loss, injury, theft or damage to persons or property, Mature Services, Inc. or its Co-Sponsors, their officers, directors or representatives.

**Information for Job Fair event program and general communication – please complete fully.**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Credit Card:  MasterCard  Visa  Amex Credit Card# \_\_\_\_\_ Exp.  /

Name as it appears on card: \_\_\_\_\_

In the event of cancellation of the event by the Sponsor, payment shall be refunded to the Participant. *No refunds will be given to participants who fail to attend the event or leave early.*

*Checks should be made out to Mature Services, Inc. and sent to 415 S. Portage Path - Akron, Ohio 44320  
Bill my company (pre-approval is required) Attention: Job Fair Registration*

**It is important to indicate the positions/openings you wish to have listed in the event program:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Employment & Training Solutions

\* Further instructions on the next page.

# INSTRUCTIONS

## **23rd AKRON MATURE WORKERS' JOB & CAREER FAIR - 2013**

**The preceding registration form should be mailed to us along with payment to:  
415 S. Portage Path - Akron, Ohio 44320 (Attention: Job Fair Registration)**

### **Instructions for Exhibitors:**

Booth set-up for Participants will be on Thursday, April 11 from 7:00 a.m. to 8:45 a.m. Sponsor representatives will be on hand to assist participants in the location of booth assignments. Exhibits will be open to the public on Thursday, April 11 from 9:00 a.m. to 2:00 p.m. Please plan to stay until the end of the event.

The attendees have come seeking a job, and while we appreciate the desire to make individuals attending the Job Fair aware of your services, we ask that you refrain from selling products.

All exhibits must be removed by 3:00 p.m. Sponsor will not be held responsible for booth set-up, materials, or any personal items left on the premises.

The free copier service is provided for job seekers and we ask that exhibitors refrain from using it.

### **Take Note:**

Lunch will be provided for exhibitors in the "Oasis" area between 11am - 1pm. Plan to have two people at your booth so that one person can go to the Oasis while the other stays at the booth. The Oasis will have a buffet with light refreshments and we ask that you refrain from taking food out of this area, as food is not being permitted in the Ballroom.

**Instructions for Co-Sponsors:** Please supply a corporate logo for use in advertising layouts. Logo should be 300 dpi and in Adobe PDF format. E-mail logo to our marketing department - [kemclaughlin@matureservices.org](mailto:kemclaughlin@matureservices.org)  
We cannot guarantee inclusion in advertising if fees are unpaid at print time.

**Instructions for Advertisers:** Please supply a business card or camera ready art in a similar layout. Either e-mail the art to the marketing department - [kemclaughlin@matureservices.org](mailto:kemclaughlin@matureservices.org) or mail the business card in along with your contract. Deadline for ad copy is March 18th.